



# GSS

The Graduate Student Senate of  
CASE WESTERN RESERVE UNIVERSITY

## **New Exec AGENDA**

**19 June 2008**

<b>12:00</b>	Welcome and Recent Updates (Tech Fee, Campus groups) . . . . .	Jimmy Harris
<b>12:05</b>	Discussion of Ongoing Work/Assignment of Lead. . . . .	New Execs
	Status of next year's senators . . . . .	Rachael
	Status of SOP . . . . .	Rachael
	Current Items. . . . .	All
<b>1:00</b>	Adjourn	

## **Current Items**

- 0) Meeting with your predecessor -ALL
- 1) new Activities committee meetings -Chris
  - Indians game, Welcome back BBQ
- 2) new Prof Development committee meetings - Chris/Olivier
- 3) GSS retreat - Chris
- 4) Exit Survey, Figure out which departments we need senator for, create plan to recruit new senators/committee participants - Chris/Rachael
  - create a list of past senators/individuals to try to keep them involved with GSS even though they are not senators anymore
- 5) Bylaws changes - ALL
- 6) Pizza arrangements (either get PO from Dewey's or switch to another vendor, also check with Denise about T+E card) -Rachael/Olivier
- 7) SGS suggestion box on GSS website -Jimmy/Danny
- 8) RTA - still waiting on update from Chuck -Jimmy
- 9) Monthly billing -Jimmy
- 10) Grad/Prof space -Jimmy/Chris
- 11) Case student group update -Jimmy
- 12) SIS - Adviser hold with POS- need to check with Denise -Jimmy
- 13) Treasurer webpage -Olivier
- 14) Room reservation -Danny



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- 15) SOP document -ALL (Rachael putting together)
  - officer duties + standard practices
  - exec duties
  - senator duties
  - committee charges/duties
  - committee meeting guidelines (agendas,minutes,updates, etc)
  - advertising guidelines (Danny/Chris?)
- 16) Senator handbook (part of SOP?) -Chris/Danny
- 17) "Off-week" GSS meetings, list of topics/speakers? -Danny
- 18) Yearlong strategic plan doc - Jimmy
- 19) Weekly email - Danny/Chris
- 20) Mentoring handbook and Student Mentoring handbook - Jimmy
- 21) Faculty Senate (should VP serve with Pres) -Jimmy/Chris
- 22) Energy Advisory Committee, who should serve -Jimmy/Chris
- 23) Health Care Committees - Jimmy/Chris
  - Follow up with Denise about Health Care Committees
- 24) GPSEC and PACAW committee members. -Chris
- 25) Hand over of the website and communications to Danny –Jimmy/Chris/Danny
- 26) Child Care committee Chris/Jimmy
- 27) Fitness Survey
- 28) Tech fee - email Fac Sen-grad studies, research, information resources
- 29) Mentoring -email Fac Sen-grad studies, research and aim to adopt handbook and 1 paragraph (5 or so items of what it would be to be good mentor)

[gss.case.edu](http://gss.case.edu)